

312 East North Street DeForest, WI 53532 608/846-3333 608/846-7033 fax

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725 West Main Street Suite A Sun Prairie, WI 53590 608/837-7600 608/837-0633 fax

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612 East Main Street Waunakee, WI 53597 608/849-9014 608/849-9015 fax

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801 North Main Street Suite B Lodi, WI 53555 608/592-1400 608/592-3063 fax

## **Regarding your recent accident**

Thank you for choosing Bakke Chiropractic Clinic for treatment for your recent car accident injury. We are committed to working with you and your insurance company. We rely on you to provide us with the most current insurance information. If you have not already done so, please contact your insurance company and report this injury.

Our Business Office will be contacting the insurance company that you provided to us to verify where we are to send the claims and to get the claim number assigned to your case. Additionally, we would like to review our payment policy with you:

"When you have been injured in a motor vehicle accident, it is often not immediately clear who will be financially responsible for any injuries you received. We have found, in most cases, that your own auto insurance will pay for your treatment costs, (through the medical payment portion of your automobile insurance policy) and your insurance company will obtain any reimbursement due from other insurance companies or any other responsible parties at the time of settlement."

"If or when your account comes to a point where the maximum benefits of the medpay portion of your insurance has been met and you (or your attorney) are going to wait for settlement of your account with the third-party insurance carrier, Bakke Clinic may request to bill your health insurance or ask you to set up a payment plan. These options will be discussed between you and a representative of our Business Office."

Also, please contact our Business Office if any insurance information changes through the course of your treatment. Our Business Office can be reached Monday through Friday from 8:00 am to 5:00 pm at (608) 846-3337.

Thank you,

Bakke Chiropractic Clinic Business Office